

## Barbados Citizenship

Cap. 186.

### BARBADOS CITIZENSHIP (REGISTRATION OF BIRTHS AND DEATHS ABROAD) REGULATIONS, 1977

1977/62.

1979/181.

**Authority:** These regulations were made on 23rd March, 1977 by the Minister under section 14 of the *Barbados Citizenship Act*.

**Commencement:** 23rd March, 1977.

1. These Regulations may be cited as the *Barbados Citizenship (Registration of Births and Deaths Abroad) Regulations, 1977*.

2. For the purposes of these regulations

“certified copy” means a copy of an entry in a consular register of births or deaths certified by the consular officer for a consular district to be a true copy;

“consular district” means a country in which there is a consular officer who performs functions in respect of that country;

“consular officer” means a consul-general, consul, vice-consul or consular agent in the service of the Government of Barbados or a person for the time being authorised to perform the functions of such consul-general, consul, vice-consul or consular agent;

“consular register of births” and “consular register of deaths” means the consular register of births and the consular register of deaths kept under regulation 3.

3. There shall be kept for each consular district

(a) a consular register of births, in the form A set out in the *First Schedule*, in which there shall be recorded

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(i) the births of persons occurring in such consular district which persons are, by virtue of sections 2(2) and 5 of the *Constitution*, citizens of Barbados, and

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- (ii) the births of persons referred to in regulation 12, which persons are, by virtue of sections 2(2) and 5 of the *Constitution*, citizens of Barbados;
- (b) a consular register of deaths, in the form B set out in the *First Schedule*, in which there shall be recorded
  - (i) the deaths of citizens of Barbados occurring in such consular district, and
  - (ii) the deaths of citizens of Barbados, referred to in regulation 12.

4. (1) The consular officer for the time being in charge of a consular district is charged with the proper keeping of consular registers relating to his district in accordance with regulation 3, and with the issuing of duly certified copies of entries in such registers.

(2) No entry shall be made in a consular register of births or deaths, and no issue shall be made of such entry except by, or on the authority of, a consular officer.

5. (1) A consular officer shall, not later than the 7th day of each month, transmit to the Ministry charged with the administration of matters relating to citizenship a certified copy of each entry for the preceding month made in each consular register kept by him under these regulations.

(2) Where in any month no birth or death has been registered, the consular officer shall transmit to the Registrar a certificate, in the form C set out in the *First Schedule*, to that effect.

(3) Where under paragraph (1) a certified copy of an entry is received at the Ministry charged with the administration of

matters relating to citizenship, the Permanent Secretary shall transmit such copy to the Registrar who shall cause it to be entered in a register kept by him for the purpose.

**6.** (1) Entries in a consular register shall be numbered consecutively, and shall—

- (a) relate to the birth, or, as the case may be, the death, of one person only;
- (b) record as precisely as possible the particulars for the recording of which provision is made in the register;
- (c) follow precisely the directions contained in any notes appearing on the face of the register; and
- (d) where doubt exists as to the date of an event or the age of a person, be immediately preceded by the word “about”.

(2) The consular officer shall, in each case, satisfy himself that the national status of the person whose birth or death he is requested to register is such that registration can be effected under these regulations.

**7.** Where more than one child is born alive at the same birth—

- (a) a separate entry in respect of each child shall be made in consecutive spaces in the consular register of births; and
- (b) the time of the birth of the child to which the entry relates shall be recorded, in hours and minutes a.m. or, as the case may be, hours and minutes p.m. in column 1 immediately after the date of birth.

**8.** Subject to regulations 9 and 10, where the birth or the death of a citizen of Barbados is reported orally or in writing to a consular officer as having occurred within his consular district at any time during the 7 years immediately preceding

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the date on which such birth or death was reported to him, that consular officer shall, if he is satisfied as to the facts required to be entered in the consular register and as to the facts required by regulation 6 (2), register such birth or death.

**9.** Where a request for registration of a birth or death occurring in a consular district is received by a consular officer from a person who does not reside in that consular district, the consular officer may, before registering such birth or death, require the person making the request to furnish an affidavit or such other evidence as the consular officer approves, in support of such request.

**10.** (1) If a consular district is located in a state where certificates of death are issued locally, a consular officer shall, before registering a death, require such a certificate to be produced and cause the production of such certificate to be recorded in the appropriate column of the consular register.

(2) Notwithstanding paragraph (1), where it is not reasonably practicable to obtain a certificate of death under that paragraph, the consular officer may dispense with the production of such certificate, and where such production is dispensed with he shall cause to be entered in the consular register a marginal note stating the reasons for the non-production of the certificate.

(3) Where certificates of death are not issued under the law of the state in which a consular district is located, the consular officer shall, in respect of each entry in the consular register, insert a marginal note to that effect.

**11.** (1) Where a consular officer is requested to register a birth or a death which occurred in his district more than 7 years before the death on which the request for registration was made, the consular officer shall, on being satisfied that the national status of the child or of the deceased person is such that regis-

tration could properly be effected under these regulations, require the person requesting the registration to furnish an affidavit or such other evidence as the consular officer approves, in support of the request.

(2) An affidavit under paragraph (1) shall include evidence as to the national status of the child or deceased person.

(3) A consular officer shall, before registering a birth or death under this regulation, refer to the Minister the affidavit or other evidence referred to in paragraph (2), together with a full report of the circumstances.

(4) Where the Minister receives the documents referred to in paragraph (3), he may direct the consular officer to effect registration.

(5) Where under paragraph (4) the Minister directs that registration be effected, the consular officer shall cause registration to be effected and shall have inserted after the date of registration a reference to the direction given by the Minister.

**12.** (1) Subject to this regulation, the birth or death of a citizen of Barbados occurring in a foreign state but outside a consular district may be registered in any consular register of births or deaths as the case may be.

(2) Where a consular officer is requested to register a birth or death referred to in paragraph (1), he shall, if he is satisfied that the national status of the child, or, as the case may be, of the deceased, is such that registration can properly be effected under these regulations, require the person making the request for registration to furnish an affidavit or such other evidence in support of such request as the consular officer approves.

(3) A consular officer shall, before registering a birth or death under this regulation, refer to the Minister the affidavit or other evidence referred to in paragraph (2) together with a full report of the circumstances.

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(4) Where the Minister receives any of the documents referred to in paragraph (3) he may direct the consular officer to effect registration.

(5) Where under paragraph (4) the Minister directs that registration be effected, the consular officer shall cause the registration to be so effected and shall have inserted after the date of registration a reference to the direction given by the Minister.

(6) For the purposes of this regulation, a birth or death in a foreign vessel or aircraft which is in international waters or in international air space is deemed to be a birth or a death in a foreign state but outside a consular district.

**13.** (1) Where the birth or death of a citizen of Barbados occurs in a foreign state in which the Government of Barbados has no diplomatic representative, such birth or death may be registered—

- (a) by the diplomatic representative of a state which, by arrangement with the Government of Barbados, has undertaken to represent the interest of the Government of Barbados in that state;
- (b) at the Ministry charged with the administration of matters relating to citizenship in Barbados; or
- (c) in the foreign state in which the birth or death occurs, by a person authorised by the Government of Barbados.

(2) Registration under this regulation shall, as far as is practicable, be in accordance with these regulations, and all entries, corrections and certified copies shall be signed by the officer making or issuing them and they shall bear his official rank.

**14.** A consular officer shall, before completing an entry by his signature, carefully read through the particulars recorded in the preceding columns; and, if he discovers any omission or error, he shall rectify it by inserting the omitted particulars, or, as the case may be, by ruling through the incorrect particulars and inserting above them the correct particulars, and in either case authenticate the alteration by adding his initials.

**15. (1) If**

- (a) an omission;
- (b) a discrepancy between facts recorded in different columns;  
or
- (c) any error other than those referred to in sub-paragraph (a)  
or (b),

is discovered in an entry that has been completed by the signature of the consular officer and the consular officer is subsequently satisfied as to the incompleteness or incorrectness of the entry and of the correctness of any amendment proposed to be made, he may correct the entry in the manner set out in paragraphs (2) and (3).

(2) Where the omission, discrepancy or other error referred to in paragraph (1) appears to the consular officer to be accidental or of a clerical nature, the consular officer may enter the omitted particulars between the lines of the consular register, or, as the case may be, rule through the incorrect particulars and insert above them the correct particulars, after which he shall insert in the appropriate margin of the consular register a note to the following effect

“Column No. ....: corrected on the ..... day of ..... 19 ..... by me (*Signature of officer*), (*rank of officer*).”

**(3) Where**

- (a) the consular officer is not satisfied that the omission, discrepancy or error referred to in paragraph (1) is of the kind referred to in paragraph (2); or
- (b) 7 years or more have elapsed since the entry was made in the consular register,

the consular officer shall require the original informant or some other person who knows the facts of the case to furnish an affidavit as to the facts, and on an affidavit being furnished, the consular officer may make the proper amendments to the entry and insert in the appropriate margin of the consular register a note to the following effect

“In Entry No. ...., Column No. ....; for ‘(*the erroneous particulars*)’ read ‘(*correct particulars*)’ or insert the word ‘.....’: or, as the case may require: Corrected on the .....

day of ..... 19 ....., by me (*signature of officer*), (*rank of officer*) on production of an affidavit sworn by (*name*) (*address*).”

(4) In each case where a correction of an entry under this regulation is made after the monthly returns have, under regulation 5, been sent to the Ministry charged with the administration of matters relating to citizenship, a duly certified copy of the corrected entry showing the deletion, insertion, underlining and marginal note or initials shall be sent to that Ministry forthwith; and

(5) In each case where a correction to an entry under this regulation is requested, the consular officer shall take all practical steps, before the correction is made, to notify the original informant of the request, or, in the case of correction of a registration of birth, the person whose birth entry is sought to be corrected, or, in the case of a minor, the parent or guardian, or in the case of registration of death, the relatives or representatives of the deceased.

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16. The consular officer shall issue to the person who requests it a certified copy of an entry in a consular register of births or deaths in the form D or E, as the case may be, set out in the *First Schedule* on payment, in the currency of the country in which the certificate is issued, by that person of the fee set out in the *Second Schedule*.

17. The Minister may, where he is satisfied that the conditions and requirements of these regulations cannot reasonably be complied with and that a birth or death is one that ought to be registered in the consular register of births or deaths, or that an alteration sought to be made to an entry is one that ought to be made, authorise such registration or alteration subject to such conditions as he imposes.



FIRST SCHEDULE  
(Regulation 3 (a))  
FORM A

MONTHLY RETURNS OF BIRTHS OF BARBADIAN CITIZENS  
BIRTHS within the district of the Barbadian .....  
at .....

Number	
When and where born	
Name and Registration (if any)	
Sex	
Name and Surname of Father and claim to citizenship of Barbados	
Name, Surname and Maiden name of Mother and claim to citizenship of Barbados	
Occupation of Father	
Occupation of Mother	
Name and Residence of Informant	
Signature of Informant	
When Registered	
Signature of Consular Officer	
Name entered after Registration	
(a) baptismal	(a)
(b) otherwise than baptismal	(b)

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## (Regulation 3 (b))

## FORM B

MONTHLY RETURNS OF DEATHS OF BARBADIAN CITIZENS  
DEATHS within the district of the Barbadian .....  
at .....

Number	
When and where died	
Name and Surname	
Sex	
Age	
Rank or Profession and claim to citizenship of Barbados	
Residence at the time of death	
Signature, Description and Residence of Informant	
When Registered	
Signature of Consular Officer	

*(Regulation 5 (2))*

FORM C

RETURN OF NO \*BIRTH/DEATH HAVING BEEN  
REGISTERED DURING PRECEDING MONTH

Consular district of ..... I, .....,  
consular officer, residing at ..... do hereby certify that during the  
month of ..... no entry has been made of any \*birth/death of any  
Barbadian citizen in the consular register of \*births/deaths kept by me.

Witness my hand and seal, this                      day of                      19                      .

Consular Officer.

\*Delete the words not required.

A separate return should be made in respect of each register in respect of  
which no entry has been made.

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FORM D

CERTIFICATE OF REGISTRATION OF BIRTH  
(The Barbados Citizenship (Registration of Births and  
Deaths Abroad) Regulations, 1977)

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Number

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When and where born

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Name at Registration (if any)

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Sex

---

Name and Surname of  
Father and claim to  
Citizenship of Barbados

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Occupation of Father

---

Occupation of Mother

---

Name and Residence of  
Informant

---

Signature of Informant

---

When Registered

---

Signature of Consular Officer

---

Name entered after Registration  
(a) Baptismal  
(b) otherwise than baptismal

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I hereby certify that the above is a true copy of the Register.

Issued this ..... day  
of ..... 19 .....

.....  
*Consular Officer*

FORM E

CERTIFICATE OF REGISTRATION OF DEATH

*(The Barbados Citizenship (Registration of Births and Deaths Abroad) Regulations, 1977)*

Number

When and where died

Name and Surname

Sex

Age

Rank or Profession and claim  
to Citizenship of Barbados

Residence at the time of  
death

Signature, Description and  
Residence of Informant

When Registered

Signature of Consular Officer

I hereby certify that the above is a true copy of the Register.

Issued this ..... day  
of ..... 19 .....

.....; and  
*Consular Officer*

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Reg. 16.

SECOND SCHEDULE

Fees

Country of Issue	Fee
United States of America	\$2.00
Canada	\$2.00
United Kingdom	£ 1.00
any other country	\$Bds. 4.00 or its equivalent in the currency of the country.